

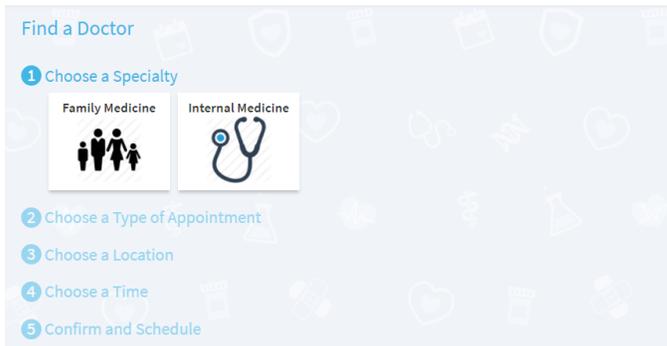


Open Scheduling

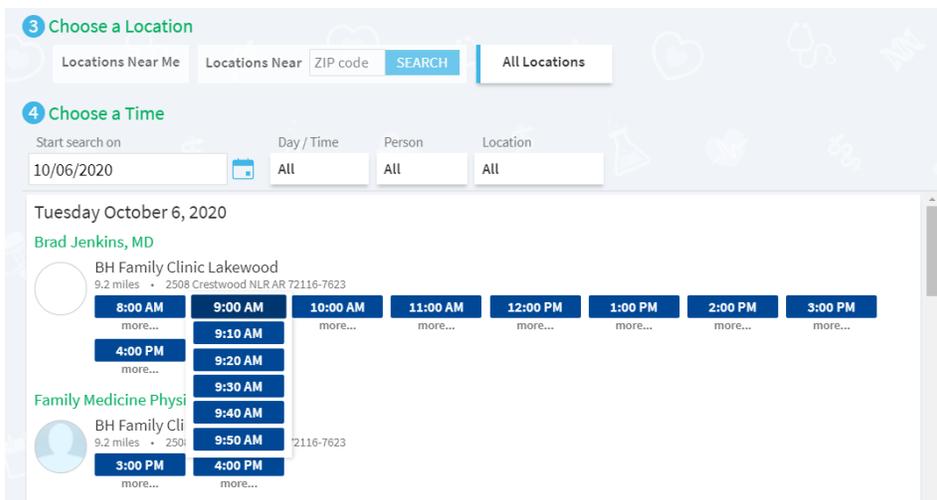
MyChart Site

Find a new primary care physician using our new patient scheduling feature in MyChart. Quickly search for available providers to schedule a new patient visit.

1. From Your Menu, select **Find a New Provider**
 - a. You can also access from Visits on the top menu, then select Schedule an Appointment. On the right side of the screen, select **Find a new provider**.
2. Choose a specialty to search for available providers.



3. Search locations near you, with a specific zip code, or all locations. Once provider options display, select an available time slot by hovering over the time groupings.
 - a. Dates for selection are greater than 14 days from today's date to allow time for referral documentation.





4. Confirm and schedule by entering a detailed reason for visit and selecting **Schedule It!**

5 Confirm and Schedule

Brad Jenkins, MD

Wednesday October 7, 2020
Arrive by 10:10 AM
Starts at 10:30 AM

BH Family Clinic Lakewood
2508 Crestwood
NLR AR 72116-7623
501-758-2294

Exit 154 from I-40 E onto N Hills Blvd
Right on Crestwood Rd, clinic will be on the right
(From I-40 W, take 67/167 N to exit 1B, then W McCain Blvd to Crestwood Rd)

* Reason for Visit (required)
need new PCP

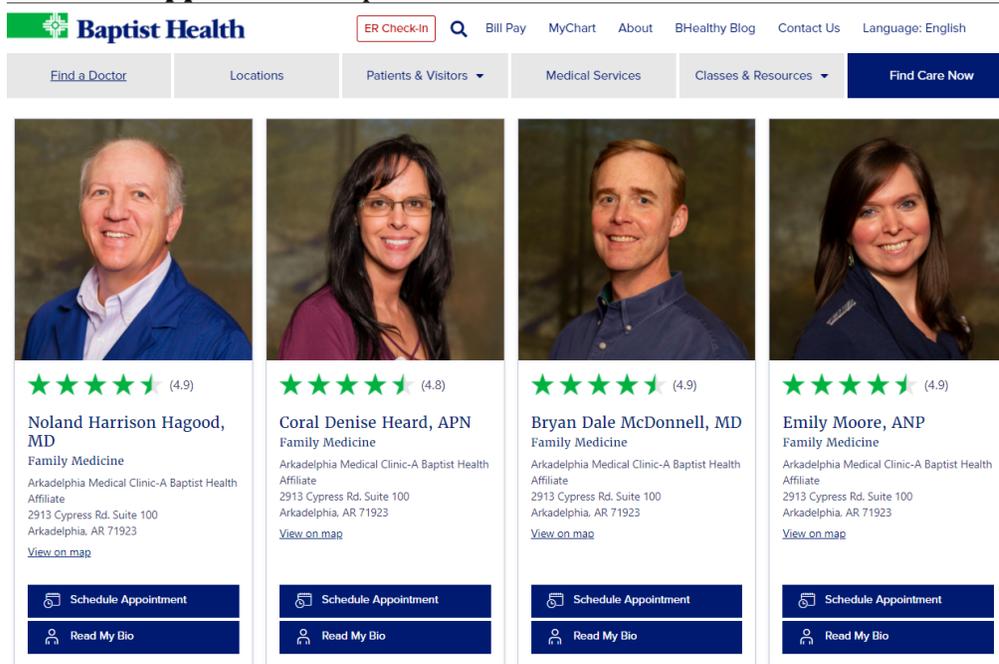
Maximum 250 characters.

SCHEDULE IT!

Baptist Health Site

If you are not a MyChart portal user with Baptist Health you can still find a provider and schedule a new patient visit from our Baptist Health website.

1. Select Find a Doctor at the top of the Baptist Health website.
2. Search by name or specialty to see a list of matching providers.
3. If available for scheduling new patient visits in a Baptist Health clinics, you'll see a **Schedule Appointment** option.



The screenshot shows the Baptist Health website's 'Find a Doctor' page. At the top, there is a navigation bar with 'ER Check-in', 'Bill Pay', 'MyChart', 'About', 'BHealthy Blog', 'Contact Us', and 'Language: English'. Below this is a menu with 'Find a Doctor', 'Locations', 'Patients & Visitors', 'Medical Services', 'Classes & Resources', and a prominent 'Find Care Now' button. The main content area displays four provider profiles, each with a photo, a 4.9 star rating, the provider's name and specialty, their clinic affiliation and address, a 'View on map' link, and two buttons: 'Schedule Appointment' and 'Read My Bio'.

Provider Name	Specialty	Rating
Noland Harrison Hagood, MD	Family Medicine	4.9
Coral Denise Heard, APN	Family Medicine	4.8
Bryan Dale McDonnell, MD	Family Medicine	4.9
Emily Moore, ANP	Family Medicine	4.9

4. After selecting **Schedule Appointment**, choose the date & time preferred from the available slots displayed.



The screenshot shows the appointment scheduling interface for Dr. Stephanie G Cody, MD at BH Family Clinic Hillcrest. The interface includes tabs for 'Person', 'Location', and 'Day / Time'. The 'Day / Time' tab is selected, showing a list of available dates and times. The dates shown are Thursday October 8, 2020; Friday October 9, 2020; Tuesday October 13, 2020; and Wednesday October 14, 2020. For each date, there are four time slots: 9:30 AM, 10:30 AM, 1:30 PM, and 2:30 PM.

5. Enter a reason & select **Schedule It!**

Is this correct?

Stephanie G Cody, MD

🕒 Friday October 9, 2020
 Arrive by 1:10 PM
 Starts at 1:30 PM

📍 BH Family Clinic Hillcrest
 2601 Kavanaugh Blvd Ste 6
 Little Rock AR 72205-3990
 501-663-4357

📍 Exit 5 from I-630 E onto N University Ave
 Right on Lee Ave, then left on N Van Buren St
 Right on Kavanaugh Blvd, clinic will be on the right

* Reason for Visit (required)

Maximum 250 characters.

[BACK](#) [SCHEDULE IT!](#)

6. Select **Continue**, to continue as a guest for scheduling.

Have a MyChart account?

Use your MyChart credentials to schedule this appointment for yourself or someone you have access to.

[LOG IN](#)

Continue as a Guest

Not a MyChart user? We'll need to collect more information about you or the patient you're scheduling for.

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7. Entered required information to create your record with Baptist Health & select Next to follow prompts and finish information needed.

Patient Information * Indicates a required field.

<input type="text" value="First Name"/>	<input type="text" value="Address"/>
<input type="text" value="Middle Name"/>	<input type="text" value=""/>
<input type="text" value="Last Name"/>	<input type="text" value="City"/>
* Legal Sex <input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> Unknown	* State <input type="text" value=""/>
* Date of Birth <input type="text" value=""/>	* ZIP Code <input type="text" value=""/>
* Social Security number <input type="text" value=""/>	Home Phone <input type="text" value=""/>
	Work Phone <input type="text" value=""/>
	* Mobile Phone <input type="text" value=""/>
	* Email <input type="text" value=""/>

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8. Complete verification that you are not a robot using reCAPTCHA and complete schedule of visit.